

ENGAGE ADMINISTRATORS AS ALLIES

It is important to keep administrators as allies to your program. Below are items that can help keep administrators on your side.

- Know your job and do it well.
- Be enthusiastic about your job.
- Keep administrators informed of your plans; they like to know what you are doing. And share your successes as well.
- Give them a monthly calendar.
- Make your department an integral part of the school.
- Put major events on your school's calendar and attend some of the events.
- Be willing to serve on school committees beyond agriculture department needs.
- Be an effective public relations contact for the entire school.
- Be willing to go beyond the call of duty.
- Volunteer to help in any way you can if you have the required abilities.
- Involve your administrators in FFA chapter activities, such as presenting awards or giving an opening speech at the FFA banquet, or participating in home or agribusiness visits or on field trips. Ask them to accompany your chapter to the state and national conventions.
- Share articles and letters printed in National FFA materials that illustrate other administrators' reasons for supporting agricultural education and a local FFA chapter
- Have your officers present complimentary copies of The Agricultural Education Magazine and FFA New Horizons to your administrators. Involve your administrators in advisory committee work. Keep them informed of committee activities, and ask them to help select the members.
- Give your administrators credit and praise. Look for ways to improve negative situations.
- Be open to constructive criticism, and use it to evaluate your program and performance.
- Seek advice on matters you believe deserve administrative input.
- Remember that you and your administration are in the business of education. A united front is more successful than a divided approach.
- Communicate early and often with your administration. You can circumvent many problems if you clearly communicate with your administration.
- Always let your administration know what is going on in your classroom and program. They want to know the good, the bad, and the ugly.
- Invite your administration to your chapter banquet.
- Invite your administration to serve on your advisory board.

Source: Adopted from material shared by Dr. John Mundt, University of Idaho